

**GOVERNANCE COMMITTEE MEETING SUMMARY OF
OCTOBER 4, 2018**

REPORTS

1. Commissioner Carney – Nomination to Board of Ethics

Vice Chairman Carney reported that he asked four people to serve on the Board of Ethics, however, they declined. Therefore, he then asked Attorney Margaret Murphy to serve on the three-member panel. A motion was then made by Mr. Schad to recommend to the Board of Commissioners that the Authority appoint a three-member panel to the Ethics Board consisting of Margaret Murphy, Matthew Plunkett and Paul Wolf, seconded by Mr. Carney.

NEW BUSINESS

1. Open Meeting Policy and Procedure

Attorney Margaret Murphy distributed a draft Open Meetings Policy & Procedure for review and/or comments. After discussion, Mr. Schad motioned to recommend to the Board of Commissioners of the Erie County Water Authority that the Authority adopt the proposed Open Meetings Law Policy & Procedures for Accessing Public Meetings with edits, seconded by Mr. Carney.

2. Sexual Harassment Policy

Daniel NeMoyer reported that the Governor signed legislation specifying required steps employers must take to address workplace sexual harassment. Because of this legislation, the New York State Department of Labor and the New York State Department of Human Rights published a draft sexual harassment policy as well as a model sexual harassment prevention training program. Mr. NeMoyer further explained that the New York Labor Law §201-G requires all employers adopt either the model policy or a policy that “equals or exceeds” the minimum standards for such policy by October 9, 2018. The Authority currently has in effect an Anti-Harassment Policy, and to comply with the new legislation the Authority must amend the Anti-Harassment Policy No, 75.

A motion was then made by Mr. Carney to recommend to the Board of Commissioners of the Erie County Water Authority that the Authority adopt the Interim Sexual Harassment Policy No. 75. with edits, seconded by Mr. Jones.